

TransLink Management Group and TransLink Operating Group

2005-01-13 14:00:00.0

Teleconference Meeting*

The TransLink Management Group and the The TransLink Operating Group shall undertake activities necessary for the efficient and effective operation of the TransLink fare payment system.

This agenda was updated 2005-05-23 17:31:11.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Mike Lee, mlee@mtc.ca.gov, 510.817.5812

Roll Call

1)

Action: Confirm Quorum

Minutes ? Meeting of December 13, 2004*

2)

Action: Approval

Report of the Chair

The Chair will report on TransLink®-related activities.

3)

Presented by: S. Schroeder, BART

Action: Information

TransLink® Contract Manager Report

Ms. Cheng will report on overall project status.

4)

Presented by: J. Cheng, MTC

Action: Information

Finance Committee Report*

5)

Presented by: A. Carey, Muni

a. **Caltrain Dual-Tag**

Ms. Carey will request approval of Change Order 57, Caltrain Dual-Tag, Zone-based Fare Structure, in an amount not to exceed \$437,095, to be funded out of the Phase II Design Changes line item. There is no schedule impact associated with this Change Order. This Change Order will simplify TransLink® usage for Caltrain riders and improve operational issues including ADA compliance, read range, and throughput.

Action: Approval and Refer to TMG

Financial Controls Review

- Ms. Carey will request approval of funding in an amount not to exceed \$281,200 to proceed*
b. *with Phase II of the KPMG financial controls review, to be funded out of the Internal Control Review line item (\$239,250) and from the Capital Contingency line item (\$41,950).*

Action: Approval and Refer to TMG

Funding for Amendment to Contract with Karen Antion Consulting

- Ms. Carey will request approval of funding for an amendment to MTC's contract with Karen Antion Consulting in the amount of \$96,000, to be funded from the Contingency and Additional Consultant Work line items. The amendment extends the term of the contract through January 2006.*
c.

Action: Approval and Refer to TMG

Design Review and Implementation Committee Report

- Ms. Carey will provide a status report on progress achieved toward completing design review and an update of ongoing work on pending Change Orders.*
6)

Presented by: A. Carey, Muni

Action: Information

Schedule Committee Report

- Mr. LaBonte will review the updated Mandatory Milestones Table and provide a status report on the approved baseline project schedule.*
7)

Presented by: G. LaBonte, BART

Action: Information

TOG Schedule*

- A schedule of upcoming TOG meetings is attached.*
8)

Presented by: K. Antion, KAC

Action: Information

9) Public Comment/New Business

10) Adjournment/Next Meeting

Next meeting

2005-02-07 14:00:00.0

San Francisco Muni

875 Stevenson Street, Suite 260

Conference Room 250E

San Francisco, California

If you have any questions about this agenda, please contact MTC Staff, Mike Lee, at (510) 817-3212.

* Attachments sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

** To be distributed later to committee members, key staff, and others as appropriate. Copies will be available at the meeting.

Teleconference Locations:

MTC: 1999 Harrison Street, Oakland, 17th Floor, Claremont Conference Room

BART: 300 Lakeside Drive, Oakland, 23rd Floor, Main Conference Room

San Francisco Municipal Railway: 875 Stevenson Street, Suite 260, Conference room 250E, San Francisco

Golden Gate Bridge Highway and Transportation District: Toll Plaza Administration Building, Committee Room, San Francisco

VTa: 3331 North First St., San Jose, Room B104 (Bldg. B)

SamTrans: 1250 San Carlos Ave., San Carlos, Executive Conference Room

AC Transit: 1600 Franklin St., Oakland, 2nd Floor Conference Room

Public Comment: The public is permitted to comment on any agenda items at TOG meetings, as well as during the public comment period.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment.